

PPC MONDAY September 8th 2025

7.45 p.m.

THE UNDERCROFT

PRESENT: Father Anthony, Jane Rose, Anna Painter, Michael Hessey, Katie Metcalf, Andrew Belderbos, Mike Delaney Dom Pesez

APOLOGIES: Sinead Deneen, Marcia Davies, Caroline Rosser-Smyth, Genevieve Cox, Paul Holland,

Key actions of the meeting

1. **Create a list of First Aiders** that can be posted next to where bottles of waters are available near the stairs to go to the organ upstairs [[Father Anthony](#) to ask [Melanie](#)]
2. **Parish Bazar:** the parish Christmas bazaar was set for December 6th, 2025 and it is the last time that Marva will run it. There is a need to find people to learn how to organise it this year for the next one. [[Father Anthony](#) to ask [Melanie](#) to make an announcement]
3. **Termly Meetings:** Restart termly meetings with group leaders (Baptism, FHC, Children's liturgy, Choir, Confirmation, Youth Group, Mariage preparation, etc.), with a clear agenda and chairperson. [[Katie Metcalf](#) and [Andrew Belderbos](#) to organise catechist meeting]
4. **Parish Diary:** Create and maintain a parish diary to keep track of events and activities (First Holy Communion and Confirmation preparation dates, Youth Friendly masses, retreat, etc.), with [Melanie](#) suggested as the person responsible. [[Father Anthony](#) to ask [Melanie](#)]
5. **Confirmation catechists:** There are still 3 to 4 catechists required to run the confirmation course this year – with a need for an administration role specifically. Note that Anna Painter has offered to help for the administration role [[Father Anthony](#) to make announcement at the end of masses]
6. **OLoL Presence outside the church:** consider updating the poster outside in front of the church according to the liturgical seasons (e.g. for Advent, Eastertide, etc.) [[Father Anthony](#) plans to speak to Communication team] + consider creating a banner for the parish that can be put outside the church before masses [[Father Anthony](#) to consider and speak with [Sinead](#)]
7. **Alpha Courses:** Consider running Alpha courses (or other such as Sycamore) to deepen faith and attract new members, and advertise these courses to the wider community. [[Father Anthony](#) to consider]
8. **Install a defibrillator in the parish:** [Andrew Belderbos](#) to speak to [John Williams](#) if the Catenian would still like to fund **a defibrillator for the parish**
9. **PPC Secretary Roles:** Thank you to Andrew Belderbos who has accepted to become take on the Secretary role. [Father Anthony](#) to nominate a Chair for the PPC.
10. **List of groups:** the list of groups and PPC connect persons have been updated

11. **“Parishioners commitment”**: Following reviews of dropping attendance numbers at masses (530 vs. 730 pre-Covid), of children preparing for First Holy Communion (35) and for Confirmation (25) for how to encourage people to come to church [[Father Anthony](#) to consider ways to ask people why they are not coming to church]
12. **“Be welcoming in the broader sense”**: consider doing a “welcoming event” for new parishioners, and to wish “Happy Birthday” to people who will have / had their birthday recently [[Father Anthony](#) to consider organising such event]
13. **Coffee after 9.45 am and 11.30am mass on 21/09**: will be organised by [Claire Belderbos and Jane Rose](#). Suggestion was made to invite people at the end of the mass: “Please come down for a coffee” and make an announcement the week before [[Father Anthony](#) to ask [Melanie](#) to include this information in the Newsletter + [Andrew Belberbos](#) to connect with [Jane Rose](#) for the 9.45am coffee]
14. **Next PPC on Monday the 20th of October at 7:30pm** in the Undercroft.